

Post: Garden Collections Supervisor
Department: Benmore
Division: Horticulture and Learning

Job Description

Key Responsibilities

The day to day maintenance and development of the Living Collection at Benmore. Working alongside the Garden Infrastructure Supervisor and reporting to the Garden Curator, key responsibilities will include:

- The day to day maintenance and management of the Living Collection and garden landscapes including preparing and allocating work plans to the horticultural team, ensure the effective, efficient safe management and use of machinery, tools, and equipment, specifically smaller or lighter horticulture equipment in accordance with relevant health and safety legislation
- Compile propagation lists to allow for the planned and required rejuvenation of the Living Collection across the Benmore garden landscape
- Draw up landscape plans and list resource requirements for the redevelopment of garden landscape areas, coordinating with the Infrastructure Supervisor and discussing with Curator
- The use of IRIS BG RBGE's plant records database system, keeping Benmore Living Collection plant records up to date and supporting others within the team with this and with other IT software and systems
- Line management responsibility which will include staff, volunteers, and any students on placement at Benmore. Using your horticultural and plant knowledge to teach these groups key horticultural techniques and plant identification

Specific Responsibilities

- The day to day maintenance of the living collection. Key areas will be:
 - Understanding of the resource requirements required and are available
 - Ascertain if horticultural techniques and planting schemes can be adapted
 - Coordination of weeding and spraying programmes
 - Coordination of pest control and biological control applications
 - Coordination of any required fertiliser applications
- Provide input into the short to long term garden maintenance plans, including:
 - Auditing and stocktaking the living collection across the garden
 - Draw up propagation lists and plan propagation and replanting programmes
- Provide wider required input into both short and longer term development plans for the Living Collection at Benmore

Person Specification

Skills/Aptitude	Essential	Desirable
Passion and enthusiasm for and working with plants	*	
Experience of working in a scientific botanic garden plant collection	*	
Practical experience of planning, supervising, and undertaking horticultural works	*	
Previous experience of supervising staff and groups and be comfortable demonstrating and teaching both horticultural techniques and plant identification	*	
Good communication and ICT Skills particularly use Microsoft Office and hand held technology	*	
Proven ability to select and maintain horticultural machinery equipment and tools	*	
Knowledge	Essential	Desirable
Excellent plant knowledge particularly of temperate plants including; herbaceous, shrubs including Rhododendrons and trees	*	
Excellent knowledge and understanding of horticultural practices	*	
An understanding of the role of Botanic Gardens in global plant conservation	*	
Good knowledge and understanding of health and safety legislation in including risk assessment, COSHH assessment and accident recording systems	*	
Good knowledge and understanding of Iris-BG, or similar plant database system with the ability and skills to understand the need to ensure plant records are current and up to date	*	
Professional Qualifications	Essential	Desirable
National Certificate, SVQ Level 3 or equivalent practical work experience	*	
Diploma in Horticulture	*	
BSc in Horticulture		*
PA1 and PA6 spraying certification		*
Valid Driver's License	*	

Our Values:

We are **Inclusive**: We recognise, reward and celebrate each other's unique contribution and treat everyone with dignity and respect

We value **Pride**: We have a strong sense of belonging and demonstrate this through what we say and what we do

We have **Purpose**: We are clear on the long and short term priorities of RBGE and align our contribution, responses and actions to these

We are **Communicative**: We are open, respectful, consultative, creating an environment of transparency and trust

We are **Collaborative**: We respect expertise and actively seek opportunities to improve how we work together

We are **Customer-focused**: We understand the needs of our customers and colleagues, and meet and exceed their expectations

We celebrate and value **Curiosity**: We are inquisitive and engaged with the world around us, constantly exploring, expanding our expertise and sharing our knowledge